

SAUNDERSFOOT SAILING CLUB

CLUB RULES

Approved by the 2006 Annual General Meeting

1. NAME OF THE CLUB

The name of the Club shall be The Saundersfoot Sailing Club.

2. OBJECTS OF THE CLUB

The objects of the Club shall be:

- (a) To encourage sailing, yacht racing, motor boating, and other forms of water sport acceptable to the Club
- (b) To provide, for members and their guests, a meeting place with the usual amenities of a social club, including recreation and refreshments.

3. CONDITIONS FOR MEMBERSHIP

(a) GENERAL

Candidates for election must be proposed by one Full Member and seconded by another Full Member of the Club. The Club's standard application forms must be used and must be signed by the candidate, the proposer and the seconder.

Completed application forms must be submitted to the Membership Secretary, must be displayed on the Club Notice Board for a period of not less than FOURTEEN days and be considered at the next formal meeting of the General Committee.

Applications placed before the Committee must receive the approval of a majority of the Committee members present and voting. The Committee shall not be required to give any reason to the candidate or his proposer or seconder for rejection of an application for membership.

No candidate shall be admitted to membership of the Club until the subscription appropriate to that grade of membership has been paid.

(b) FULL MEMBERSHIP

Candidates for Full Membership, of either sex, must be not less than EIGHTEEN years of age. Full members may use both the sailing and social facilities of the Club.

Provided that at least three calendar months have elapsed since their admission to the Club, Full Members may vote at General Meetings and may serve as Officers of the Club or as members of the General Committee.

(c) JOINT MEMBERSHIP

Candidates for Joint Membership must both be not less than EIGHTEEN years of age and either man and wife or partners living together as such.

Provided that at least three calendar months have elapsed since their admission to the Club, Joint Members may both vote at General Meetings and may serve as Officers of the Club or as members of the General Committee.

(d) FAMILY MEMBERSHIP

Candidates for Family Membership must consist of two adults, not less than EIGHTEEN years of age, who are man and wife or partners living together as such and their sons and daughters under the age of EIGHTEEN years.

Provided that at least three calendar months have elapsed since their admission to the Club, adult family members may both vote at General Meetings and may serve as officers of the Club or as members of the General Committee.

(e) STUDENT MEMBERSHIP

Students in full-time education and who are over the age of SEVENTEEN and under the age of TWENTY TWO on the 1st of January in any year may join at a reduced fee. Student Members may use the sailing facilities of the Club but do not have the status of Full Members.

(f) JUNIOR MEMBERSHIP

Children who are over FIVE years and under EIGHTEEN years of age on the 1st of January in any year, and whose parents are not Full Members of the Club, may be admitted to Junior Membership. Junior Members may use the sailing facilities of the Club but do not have the status of Full Members.

(g) SOCIAL MEMBERSHIP

Any person over the age of EIGHTEEN years may apply for Social Membership. Social members may use the social facilities of the Clubhouse but not the sailing facilities. Social membership is not available to anyone taking part in any way in sailing or watersports activities organised by or on behalf of Saundersfoot Club or utilising facilities provided specifically for boat owning members of the Club.

Social members may not vote at General Meetings and may not serve as Officers of the Club or members of the General Committee. However, Social Members may be co-opted to serve on Sub-Committees at the discretion of the General Committee.

(h) HONORARY LIFE MEMBERSHIP

A General Meeting of the Club may confer Life Membership on any existing member who is deemed to have rendered outstanding and valuable services to the Club. A Life Member shall pay no future membership subscriptions and shall, in all other respects, have the status of a Full Member.

A candidate for Life Membership must be a long standing member of the Club and should no longer be an active sailor or committee member.

(i) SUBSCRIPTIONS

A member elected between the 1st October and the 31st December shall not be called upon to pay a second subscription until the second January after election.

All annual subscriptions shall be payable in advance and are due on the 1st January. A member whose subscription is not paid by the 1st March in any year shall be notified by letter. If the subscription be not paid by the 1st April in the same year, he or she shall automatically cease to be a member of the Club. The General Committee may re-admit defaulting members upon receipt of a satisfactory explanation and payment of all subscription arrears.

(j) **SUSPENSION AND EXPULSION**

The General Committee may suspend any member whose conduct is deemed to be contrary to the interests of the Club. It may also recommend the expulsion of the member concerned.

Such actions must be approved by a majority of not less than THREE FOURTHS of those present and voting. The member concerned shall have the right to appear before the General Committee to offer a defence. During a period of suspension, the member concerned may not enter or use any of the facilities of the Club. Suspension and a possible recommendation for expulsion must be ratified at the next General Meeting. The member concerned shall have right to appear before the General Meeting which considers the case.

4. MANAGEMENT OF THE CLUB

(a) **GENERAL MEETINGS**

(i) **Status**

The Governing Authority of the Club shall be a properly constituted General Meeting of qualified Full Members, that is, Full Members of more than 3 months standing. In the remainder of Section 4, the term 'Full Member' implies 'qualified Full Members' only.

(ii) **Notice of Meetings**

A notice stating the time, date, place and agenda of a General Meeting shall be sent to all Full Members not less than TWENTY ONE clear days before the date of the meeting.

A motion may not be placed before a General Meeting unless it was proposed, Seconded and signed by two Full Members and submitted to the General Secretary in time to be included in the formal Notice of the Meeting.

(iii) **Annual General Meeting**

There must be at least one General Meeting in any calendar year, held between October 1st and November 30th.

The business of the Annual General Meeting shall be:

- to receive and adopt the scrutinised statement of accounts for the preceding financial year
- to authorise the Committee to appoint a Scrutineer for the forthcoming financial year
- to elect Officers of the Club and the General Committee

- to determine the membership fee structure for the forthcoming financial year
- to transact any other business of which due notice shall have been given.

(iv) Special General Meeting

The General Committee may convene a Special General Meeting at any time. It must do so upon receiving a request in writing signed by not less than TEN Full Members. Such meetings shall be held no more than TWENTY-EIGHT days after receipt of notice.

(v) Quorum

At a General Meeting, TWENTY-ONE Full Members shall constitute a quorum.

(vi) Voting

Each Full Member attending shall be entitled to ONE vote on each and every motion at General Meetings. In the event of an equality of votes, the person presiding shall have a SECOND or CASTING vote.

(b) TRUSTEES

As an unincorporated organisation, the Club cannot legally own property. Accordingly, the property the Club shall be vested in THREE TRUSTEES and they shall deal with the same in accordance with the provisions of the Trust Deed. Trustees shall be Full Members of the Club of not less than THREE years standing.

The Trustees shall hold office for life or until resignation or until removed from office by a resolution passed at a General Meeting. A nominee for the vacancy so created must agree formally to abide by the conditions of the Trust Deed.

Trustees are not ex-officio members of the General Committee but they have a right to attend Committee meetings and to receive Minutes of proceedings.

(c) PRESIDENT

At the Annual General Meeting, a President may be elected who shall hold office until the THIRD ANNUAL GENERAL MEETING after the date of the election.

The President has the right to preside at General Meetings and to exercise a casting vote. The President is an ex-officio member of the General Committee

(d) OFFICERS

The Officers of the Club shall be:

1. Commodore
2. Vice Commodore
3. Immediate Past Commodore

4. Dinghy Captain
5. Sailing Secretary
6. Treasurer
7. General Secretary
8. Membership Secretary
9. Bosun
10. Principal of the Club's Sail Training Establishment
11. Press Officer
12. Social Secretary
13. Cruiser Captain
14. House Manager

These Officers shall be elected at an Annual General Meeting and shall hold office until the NEXT SUCCEEDING ANNUAL GENERAL MEETING when they shall retire, but shall be eligible for re-election.

The Principal shall be appointed as necessary by the General Committee and shall remain in post until a fresh appointment is made. The Principal shall be a member of the General Committee.

(e) GENERAL COMMITTEE

Management of the Club shall be vested in a General Committee of not more than SIXTEEN Full Members including those Officers of the Club who are ex-officio members of the General Committee.

Within the framework of the Trust Deed, the Club Rules and prevailing Resolutions at General Meeting, the Committee may enact such Bye-Laws and take any executive actions necessary for the sound management of the Club.

Committee members shall be elected at an Annual General Meeting and shall hold office until the NEXT SUCCEEDING ANNUAL GENERAL MEETING when they shall retire, but shall be eligible for re-election.

At a meeting of the General Committee, FIVE members shall constitute a quorum. Each Committee member attending shall be entitled to ONE vote on each and every motion proposed and seconded. In the event of an equality of votes, the person presiding shall have a SECOND or CASTING vote.

(f) ELECTIONS

No member shall be eligible for election as an Officer or to the Committee unless he or she is a Full Member and has been nominated in writing by TWO other Full Members on an official form, received by the Secretary not less than TWO clear days before the Annual General Meeting. The candidate, proposer and seconder must all be Full Members of at least THREE months standing.

The Nomination paper shall not be valid unless it includes a statement signed by the nominators that they have obtained the consent of the nominee(s) to such nomination.

A member who has been nominated for election as an Officer, but who has not been elected as such, shall be deemed to have been nominated for membership of the General Committee

(g) RESIGNATION

An officer or a member of the General Committee or any sub-committee may resign his office by giving not less than ONE MONTH'S notice in writing to the General Secretary.

(h) SUB-COMMITTEES

The General Committee may delegate any of its powers to one or more Sub-Committees, but remains responsible for the management of the Club and accountable to the members in General Meeting for the conduct of the Club's business.

(i) FINANCIAL MANAGEMENT

No Member of the Club, including individual members of the General Committee, may enter into commitments affecting the Club's resources without express or delegated authority from the General Committee.

Unless over-riding authority has been granted by a General Meeting, neither the General Committee nor its delegates may, without the approval of the Trustees:

- (i) dispose of any of the property of the Club other than in the process of replacing worn equipment
- (ii) commit the resources of the Club beyond the limit of current cash balances.

A General Meeting may not grant such authority to the General Committee without giving the existing Trustees the opportunity to resign, nor may such authority be granted if alternative Trustees cannot be found.

Cheques drawn on the bank account of the Club shall be signed by not less than two of the following Officers - Commodore, Treasurer and Secretary.

The accounts of the Club shall be made up to the 30th of September in each year.

A suitably qualified individual shall be appointed by the General Committee to scrutinise the annual accounts.

(j) DISSOLUTION

If, at a General Meeting, a resolution for the dissolution of the Club of which notice has been duly given, shall be passed by a majority of not less than THREE-QUARTERS of the members present and voting, the General Committee shall call upon the Trustees to assign the Club Building in accordance with the Trust Deed. Following the discharge of all debts and liabilities, any assets remaining at the time of dissolution shall become the property of the Welsh Yachting Association. No members shall obtain any benefit from dissolution of the Club.

5. CLUB PREMISES

(a) PERMITTED HOURS

Subject to compliance with prevailing Licensing Laws, the General Committee shall determine the hours during which intoxicating liquor may be supplied and shall maintain appropriate Bye-Laws.

(b) GUESTS

Any Full Member of the Club may introduce a guest, provided that such a guest has not been a candidate for election as a member and refused by the General Committee or, having previously been a member of the Club, ceased to be so under Rules 3(k) or 3(l). Guests may not be introduced by Social or Junior Members.

The same guest shall not be introduced on more than FOUR days in any year, and the introducing member shall be responsible for ensuring that the character of the guest is such as will be acceptable to other members.

The introducing member shall enter both the guest's name and his or her own in the book provided for that purpose.

A guest is not allowed to order or pay for any intoxicating liquor or refreshment of any kind in the Club.

(c) VISITING YACHTSMEN

A member of any club recognised by the Royal Yachting Association may be authorised by any member of the General Committee to use the premises.

Any person who is a competitor in any race sponsored or organised by or on behalf of the Club is entitled to the use of the Club premises within a period of TWENTY-FOUR hours before and after the race in which they are competing. The competitor's crew are entitled to the same privileges.

Intoxicating liquor may be sold to or sold for consumption on the premises by those persons over the age of EIGHTEEN years who are entitled to the use of the premises of the Club.

(d) JUNIORS

Children of members and guests under the age of FIVE years will be allowed to enter the Club, but any member introducing such children will be deemed responsible for their conduct and any damage which they may cause.

Children over FIVE years and under EIGHTEEN years on the 1st January of any year must be either Junior Members or be introduced as guests.

(e) USE OF CLUB PREMISES FOR FUNCTIONS

In accordance with Section 49 of the Licensing Act 1964, at organised events, persons other than members and their guests may be admitted to the Club premises and intoxicating liquor may be sold to such persons on not more than twelve occasions each year.

A record detailing the dates of these functions to be kept in the Clubhouse and to be made available for inspection at any reasonable time.

(f) ABANDONED BOATS

If any members' fees remain unpaid on April 1st in any year and a vessel which is the property of that member remains on the Club premises, the Committee may:

- (i) Move the vessel to any other part of the Club premises without being liable for any loss or damage to the vessel howsoever caused.
- (ii) Give one month's notice in writing to the member or former member at his last known address as shown in the Club Register and thereafter sell the vessel and deduct any monies due to the club from the proceeds of the sale before accounting for the balance (if any) to the member or former member.
- (iii) Alternatively, if the vessel is unsaleable, the Committee may, after giving notice in writing as aforesaid, dispose of the vessel in any manner which the Committee thinks fit and deem the cost of so doing and any arrears as aforesaid to be a debt owing to the Club by the member or former member.
- (iv) Further, the Club shall have a lien over members' or former members' boats parked or moored on Club's premises in respect of all monies owing to the Club.

PROVIDED ALWAYS THAT:-

Proper evidence is available to show that all reasonable steps have been taken to trace a member or former member and that the proceeds of sale less any indebtedness to the Club are placed upon bank deposit account and retained against the eventuality of a claim for a period of six years.

(g) BOAT PARK ALLOCATION

Application by a member for space in the Club's boat park may be refused if, in the opinion of the General Committee, a vessel has not been used regularly in the past and/or is unlikely to be so used during the current year.